

## FAQ about using the library during the construction of the new library

【Imadegawa Library (Neiseikan)】

質問	回答
I understand that you will be utilizing an off-campus stacks to deliver materials, but how long will it take to retrieve them?	Depending on the timing of the order, it will arrive at the Imadegawa Library (Neiseikan) in the next day or two.
Can I enter the stacks on the basement floor of the Hakuenkan Building?	No. Library staff will retrieve materials you wish to use from the stacks and provide them to you.
Can alumni use the Imadegawa Library (Neiseikan)?	Yes, alumni may use the library. However, due to limited reading space, we would appreciate it if you could refrain from spending a long time in the library. We appreciate your understanding and cooperation.
Are Local Residents allowed to use the Imadegawa Library (Neiseikan)?	No. The Imadegawa Library (Neiseikan) will not accept applications from local residents.
I understand that the materials held in the current library will be divided and held in the Imadegawa Library (Neiseikan), the basement stacks of the Hakuenkan, and the off-campus stacks. What criteria will be used to determine the location of the books?	The materials of General Collection, Periodicals, and Reference Collection in the current library will be placed in the Imadegawa Library (Neiseikan). The materials of the closed stacks collection will be placed in the appropriate locations depending on the usage of the materials. The details regarding the locations of the materials will be informed on the library website and the notice boards inside the library once they are determined.
Will it take time for the locations to be reflected on DOORS?	Reflection on DOORS will be done in a way that it does not adversely affect the use of the materials.
Will we be able to apply for use of other university and institutional libraries at the Imadegawa Library (Neiseikan)?	Please contact the Reference Counter for information on using other university and institutional libraries upon request.
Is it possible to return the books borrowed from other locations to the Imadegawa Library (Neiseikan)?	Returns at the counter will be done the same way as now. You can also use the book return slot at the Imadegawa Library (Neiseikan).
Will there be any changes in the operation of the faculty libraries related to the construction of the library?	There is no change in the faculty libraries. You can use them as it has been up to now.
How will be the number of seats and reading rooms in the Imadegawa Library (Neiseikan) compared to the current library?	The space of the Imadegawa Library (Neiseikan) will be much smaller than the current library, so the number of seats in the reading room will be limited. As an alternative, we will use a classroom on the 2nd floor of the Neiseikan and prepare about 300 seats that enable library users to do self-study.
Are there any carrels available for individual study in the Imadegawa Library (Neiseikan)?	Carrels are not available because of the limited space in the Imadegawa Library (Neiseikan). Please use a classroom provided as a study room on the 2nd floor of the Neiseikan.
Are there Group Study Rooms in the Imadegawa Library (Neiseikan)?	Group Study Rooms are not available because of the limited space in the Imadegawa Library (Neiseikan). The Learning Commons has areas suitable for group study, such as the Group Work Area and the InfoDiner, which are available for use.

【The new library】

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Will alumni be able to use the new library?	Yes, alumni may also use the new library. The procedure for library card issuance is required for using the library.
I'd like to know more details about the hours and facilities of the new library.	The matter is currently under consideration. We will inform you as soon as a decision is made.
Will there be no more closed stacks?	We are considering the distribution of our collection in a way that as many books as possible can be picked up and browsed.
How will be the number of seats and books in the new library compared to the current library?	We are planning to ensure that the number of seats and books in the new library will not be reduced from those in the current library. In addition, we are considering a shelving plan that can accommodate to the future increase in the number of books.

【Other】

質問	回答
Why do you need to rebuild?	The Imadegawa Library has been in operation for about 50 years since its completion. Its facilities and equipment are aging, and it faces the issue of the stacks being cramped. The library also needs to meet current earthquake resistance standards to ensure the safety of all users. Rebuilding will be implemented to resolve these and other issues.